

Town of Warren
Application to the Board of Assessment Appeals

Pursuant to CGS §12-111 of the State of Connecticut, an application to appeal an assessment must be filed **on or before FEBRUARY 20, 2024 NO LATER than close of business at 4:00PM. Postmarks are NOT considered as timely filings.** Complete form through Signature Line. The Board of Assessment Appeals does not have to grant a hearing date to incomplete applications. Please print clearly or type the appeal form. Separate forms must be completed for each appeal.

Applications should be mailed
to or dropped off at:
Warren Town Hall
ATTN: BAA
50 Cemetery Road
Warren CT 06754

APPLICATION TO APPEAL GRAND LIST OF OCTOBER 1, 2023

CORRESPONDENCE & CONTACT

Name: _____

Mailing Address: _____

City/ST/Zip: _____

PROPERTY OWNER(S)

Name: _____

Name: _____

Phone Number: _____

APPELLANT/AGENT

Name: _____

Phone Number: _____

REASON FOR APPEAL

SIGNATURE OF PROPERTY OWNER OR DULY AUTHORIZED AGENT (attach agent authorization)

X _____

Date: _____

DO NOT WRITE BELOW THIS LINE

Board of Assessment Appeals has
Scheduled an appointment for this
appeal as follows:

DATE

TIME

PLACE

Warren Town Hall

☐ **REAL PROPERTY DESCRIPTION**

& Street: _____

Map# _____

Lot # _____

☐ **MOTOR VEHICLE DESCRIPTION**

Year: _____ Make: _____

Model: _____

☐ **PERSONAL PROPERTY DESCRIPTION**

APPELLANT'S ESTIMATE OF VALUE:

\$ _____

How to complete the Application to Appeal Grand List form:

The application form must be completed in its entirety, or you may be denied a hearing.

Correspondence & Contact Information: This is the name of the person(s) who are appealing the property, usually the property owner(s). If a duly authorized representative is appealing, this would be their information or agency's information.

Mark the type of property being appealed.

Separate forms must be completed for each appeal. **DO NOT COMBINE MULTIPLE APPEALS.** The application will be denied a hearing.

Real Property Description: list the address of the real property and if possible, the Lot and Map number.

Motor Vehicle Description: List the vehicle information of the vehicle you are appealing.

Personal Property Description: Describe the personal property you are appealing.

Property Owner: list the name(s) of the owner of the property being appealed.

Appellant/Agent: the name and contact information for the person who will be attending the hearing. This is usually the property owner but could also be an attorney for the owner or a representative or agency authorized to represent the owner.

A Certificate of Authorization **MUST** accompany the application for other than the owner(s) to be heard at the hearing.

Appellant's estimate of value: a value of what you believe is the correct value of the appeal. You will be tasked with providing the information to substantiate your value and appeal.

Reason for the appeal: describe why you are appealing.

Signature of property owner or duly authorized agent and date: This must be signed by either the property owner or the duly authorized agent representing the property and date.

Warren Town Hall Hours:	Monday	9:00 am - 1:00 pm
	Tuesday	9:00 am - 4:00 pm
	Wednesday	9:00 am - 4:00 pm
	Thursday	9:00 am - 1:00 pm
	Friday	CLOSED

APPLICATIONS MUST BE RECEIVED IN THE OFFICE NO LATER THAN

4:00PM ON FEBRUARY 20, 2024 PER THE CGS § 12-111