

**TOWN OF WARREN  
BOARD OF FINANCE  
BOARD OF SELECTMEN  
Special Meeting Agenda  
via Zoom**

Date: May 20, 2020  
Time: 7:00 pm  
Place: Zoom Meeting

1. Minutes of the May 13, 2020 meeting
2. Discussion and possible action to present the FY 2020-2021 Budget to Town of Warren residents for comment

Adjourn:

Join Zoom Meeting

[https://zoom.us/j/95622983008?pwd=U1lwUUN3QXdQWk1CTW5yTVREZGJ](https://zoom.us/j/95622983008?pwd=U1lwUUN3QXdQWk1CTW5yTVREZGJxUT09)

xUT09

Meeting ID: 956 2298 3008

Password: 369110

One tap mobile

+16468769923,,95622983008#,,1#,369110# US (New York)

Dial by your location

+1 646 876 9923 US (New York)

**Town of Warren 2020-2021 Proposed Budget 5/18/2020**

	B	C	D	E	F	G	H
1		FY 2018-2019 Budget	FY 2018-2019 Year to Date	FY 2019-2020 Budget	FY 2019-2020 Year to Date	FY 2020-2021 Budget	YEAR TO YEAR CHANGE
2	<b>Expenditures</b>	<b>Last Year</b>	<b>Last Year</b>	<b>This Year-to-Date</b>		<b>Next Year</b>	<b>% Change</b>
3	<b>General Government</b>						
4	First Selectman-salary	54,261	54,261	55,347	48,961	56,454	2.0%
5	First Selectman-Administrative Assistant	35,147	34,783	35,850	32,026	43,476	21.3%
6	Clerical	9,955	6,013	10,154	5,906	10,140	-0.1%
7	Board of Selectmen-expenses	6,500	6,320	6,500	6,142	6,500	0.0%
8	Second Selectman	3,825	3,825	3,825	1,913	3,902	2.0%
9	Third Selectman	3,825	3,825	3,825	1,913	3,902	2.0%
10	Compensation Review Adjustment					15,000	
11	Treasurer-salary	6,607	6,607	6,740	5,963	8,742	29.7%
12	Treasurer-expenses	1,500	1,053	1,500	888	1,610	7.3%
13	Town Clerk-salary	37,664	37,664	38,418	33,985	39,182	2.0%
14	Town Clerk-expenses	15,700	13,859	15,700	12,850	15,700	0.0%
15	Deputy Town Clerk	3,680	399	3,753	250	2,411	-35.8%
16	Computer Management	10,000	4,981	10,000	3,080	10,000	0.0%
17	Tax Collector-salary <sup>1</sup>	12,081	11,956	12,324	10,976	23,400	89.9%
18	Tax Collector-expenses	10,175	6,439	10,175	8,058	10,175	0.0%
19	Assessor - salary	26,628	26,628	27,161	22,634	29,250	7.7%
20	Assistant Assessor in training - salary					8,320	#DIV/0!
21	Assessor - Expenses	13,750	13,104	14,735	12,707	15,010	1.9%
22	Park and Recreation Director - salary	33,853	36,091	34,530	30,544	35,217	2.0%
23	Social Services Director - salary <sup>2</sup>	11,000	7,161	11,445	7,906	17,043	48.9%
24	Social Services - expenses	1,000	1,178	2,000	494	3,500	75.0%
25	Zoning/Inlands Officer - salary	19,039	16,587	19,421	8,165	29,120	49.9%
26	Clerical: Land Use Department	8,295	6,671	8,460	5,019	10,140	19.9%
27	Custodian - salary	14,058	11,425	14,337	9,792	15,748	9.8%
28	Fire Marshall	4,100	3,132	4,200	3,088	4,500	7.1%
29	Building Inspector	35,000	30,820	35,000	35,819	35,000	0.0%
30	Dog Warden - salary	6,666	6,666	6,800	5,667	6,970	2.5%
31	Dog Warden - expenses	850	600	850	500	850	0.0%
32	Animal Shelter	1,400	1,350	1,400	675	1,400	0.0%
33	Police	500	360	500	360	500	0.0%
34	Office Equipment	6,000	292	6,000	5,138	6,000	0.0%
35	Town Engineer	2,500		2,500	-	2,500	0.0%

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36	Legal Counsel	5,000		5,000	-	10,000	100.0%
37	Auditor	19,500	19,500	20,500	20,200	21,500	4.9%
38	GASB 34 Compliance	1,000	1,000	1,000	1,000	1,500	50.0%
39	Probate Court	2,717	2,717	2,757	2,757	2,861	3.8%
40	Elections - salary	10,575	8,988	10,787	5,764	12,000	11.2%
41	Elections - expenses	8,000	8,156	5,000	3,396	11,300	126.0%
42	Board of Assessment Appeals	750	608	500	368	500	0.0%
43	Board of Finance	700	425	600	199	670	11.7%
44	Planning and Zoning Commission	22,000	16,869	7,000	1,809	7,000	0.0%
45	Zoning Board of Appeals	5,000	1,288	5,000	769	5,000	0.0%
46	Conservation Commission	3,820	1,206	4,000	525	4,000	0.0%
47	<b>General Government</b>	<b>474,621</b>	<b>414,807</b>	<b>465,593</b>	<b>358,204</b>	<b>547,993</b>	<b>17.7%</b>
48	<b>Employee Benefits</b>						
49	Insurance benefits	97,400	85,518	102,000	82,338	106,111	4.0%
50	Retirement fund contribution and fees	87,735	86,276	89,700	23,755	92,030	2.6%
51	Social Security/Medicare	43,200	40,877	44,045	35,559	49,940	13.4%
52	<b>Employee Benefits</b>	<b>228,335</b>	<b>212,671</b>	<b>235,745</b>	<b>141,652</b>	<b>248,081</b>	<b>5.2%</b>
53	<b>Health Services</b>						
54	Torrington Area Health District	8,820	8,820	8,831	8,831	7,667	-13.2%
55	Visiting Nurses Northwest & NM	5,000	1,625	5,000	1,438	5,061	1.2%
56	Paramedic Intercept	12,672	12,672	15,039	15,031	15,275	1.6%
57	<b>Health Services</b>	<b>26,492</b>	<b>23,117</b>	<b>28,870</b>	<b>25,300</b>	<b>28,003</b>	<b>-3.0%</b>
58	<b>Agencies</b>						
59	Lake Waramaug Authority	5,600	2,838	5,600	800	5,600	0.0%
60	Inter-Local Commission	9,485	9,524	10,530	10,530	10,882	3.3%
61	NW CT Regional Council of Govts.	1,127	1,126	1,128	1,128	2,220	96.8%
62	Library	29,000	29,000	30,000	30,000	32,000	6.7%
63	Civil Defense -Town Communication	1,000		1,000	2,861	1,000	0.0%
64	Litchfield County Dispatch	16,115	16,065	16,258	16,257	15,851	-2.5%
65	Regional Non-Profit Agencies & Charities	2,020	2,080	2,080	1,960	2,102	1.1%
66	Litchfield County Soil Conservation	600	600	600	600	600	0.0%
67	Elderly Bus	1,115	1,115	1,115	615	1,115	0.0%
68	Council of Small Towns	1,767	1,767	1,767	1,767	2,075	17.4%

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2	Expenditures	Last Year	Last Year	This Year-to-Date		Next Year	% Change
69	<b>Agencies</b>	67,829	64,115	70,078	66,518	73,445	4.8%
70	<b>Town Property</b>						
71	Improving Town Property	15,000	15,000	15,000	6,862	15,000	0.0%
72	Street Lighting	2,600	1,896	2,600	1,572	2,600	0.0%
73	<b>Town Property</b>	17,600	16,896	17,600	8,435	17,600	0.0%
74	<b>Town Buildings &amp; Waste Removal</b>						
75	Operations	80,000	84,948	90,000	67,912	90,000	0.0%
76	Waste Collection & Hauling	98,000	91,707	98,000	76,870	98,000	0.0%
77	Recycling	500		20,000	11,554	20,000	0.0%
78	Energy Improvements	1,500	503	1,500		1,500	0.0%
79	Capital Improvements	30,000	40,500	30,000	1,885	30,000	0.0%
80	Covanta	35,000	30,611	35,000	30,822	35,000	0.0%
81	Household Hazardous Waste	2,500	2,132	2,500	2,406	2,500	0.0%
82	<b>Town Buildings &amp; Waste Removal</b>	247,500	250,401	277,000	191,449	277,000	0.0%
83	<b>Highways and General Operation</b>						
84	Highway Labor	258,500	255,329	260,000	227,774	266,830	2.6%
85	Highway Dept. Operations	120,000	110,670	120,000	62,260	120,000	0.0%
86	Snow Removal	90,000	82,997	90,000	60,416	90,000	0.0%
87	Town Garage	19,000	17,657	20,000	16,464	20,000	0.0%
88	Maintenance Town Equipment	35,000	35,025	40,000	19,651	40,000	0.0%
89	Gas, Fuel, Oil	35,000	34,754	35,000	35,135	35,000	0.0%
90	Road Fund	140,000	140,000	140,000	139,999	140,000	0.0%
91	Uniforms	3,200	4,019	3,500	3,859	5,000	42.9%
92	Removal of Ash Trees	0	-	15,000	15,000	30,000	100.0%
93	<b>Highways and General Ops.</b>	700,700	680,452	723,500	580,558	746,830	3.2%
94	<b>Fire Company Expenses</b>						
95	Insurance	17,500	16,977	17,600	18,133	19,834	12.7%
96	Workmans Compensation	8,000	8,057	8,100	9,327	10,378	28.1%
97	Gas and Diesel Fuel	4,000	4,077	4,000	4,000	4,000	0.0%
98	Truck Maintenance	26,000	26,858	20,000	19,972	20,000	0.0%
99	Tax Abatement	30,000	25,608	27,000		29,500	9.3%
100	Firetruck replacement capitol account	50,000	50,000	55,000	55,000	65,000	18.2%
101	<b>Fire Department</b>	135,500	131,576	131,700	106,432	148,712	12.9%

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1		FY 2018-2019 Budget	FY 2018-2019 Year to Date	FY 2019-2020 Budget	FY 2019-2020 Year to Date	FY 2020-2021 Budget	YEAR TO YEAR CHANGE
2	<b>Expenditures</b>	<b>Last Year</b>	<b>Last Year</b>	<b>This Year-to-Date</b>		<b>Next Year</b>	<b>% Change</b>
102	<b>Insurance</b>						
103	Town	62,000	55,410	61,000	50,350	61,000	0.0%
104	<b>Insurance</b>	<b>62,000</b>	<b>55,410</b>	<b>61,000</b>	<b>50,350</b>	<b>61,000</b>	<b>0.0%</b>
105	<b>Miscellaneous</b>						
106	State Dog Fees	2,300	872	1,500		1,500	0.0%
107	Website/Email Services	2,500	2,470	2,800	2,310	<b>3,500</b>	25.0%
108	Newsletter Expenses	3,500	3,257	3,700	1,965	3,700	0.0%
109	Miscellaneous	3,000	886	3,000	408	3,000	0.0%
110	<b>Miscellaneous</b>	<b>11,300</b>	<b>7,485</b>	<b>11,000</b>	<b>4,683</b>	<b>11,700</b>	<b>6.4%</b>
111	<b>Other Financing Uses</b>						
112	Park and Recreation Fund	32,000	28,317	32,000	21,994	34,000	6.3%
113	Non-Recurring Capital Expenditure	25,000	25,000	25,000	25,000	25,000	0.0%
114	Debt Service	215,813	215,813	209,813	29,906	205,313	-2.1%
115	<b>Unemployment Charges</b>		<b>832</b>	<b>5,400</b>		<b>0</b>	-100.0%
116	Cemeteries	13,500	13,500	14,000	11,147	14,000	0.0%
117	<b>SPECIAL ALLOCATION FOR BOAT</b>					20,000	
118	Equipment Fund	60,000	60,000	60,000	60,000	70,000	16.7%
119	<b>Other Financing Uses</b>	<b>346,313</b>	<b>343,462</b>	<b>346,213</b>	<b>148,047</b>	<b>368,313</b>	<b>6.4%</b>
120	<b>Total Government Expenditures</b>	<b>2,318,190</b>	<b>2,200,392</b>	<b>2,368,299</b>	<b>1,681,628</b>	<b>2,528,677</b>	<b>6.8%</b>
121	<b>Education</b>						
122	<b>Wamogo RSD #6</b>	<b>3,348,044</b>	<b>3,159,674</b>	<b>3,296,652</b>	<b>3,296,651</b>	<b>3,139,727</b>	<b>-4.8%</b>
123	<b>Total Expenditures</b>	<b>5,666,234</b>	<b>5,360,066</b>	<b>5,664,951</b>	<b>4,978,279</b>	<b>5,668,404</b>	<b>0.1%</b>
124							
125	<sup>1</sup> reflects increase in hours totaling \$4680						
126	<sup>2</sup> reflects increase in hours totaling \$5681						
127							
128							
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**Town of Warren  
Proposed Budget  
2020-2021 5/18/2020**

	FY 2018-2019 Budget	FY 2018-2019 Year to Date	FY 2019-2020 Budget	FY 2019-2020 Year to Date	FY 2020- 2021 Budget	YEAR TO YEAR DIFF
<b>Revenues</b>	Last Year	Last Year	This Year	This Year	Next Year	%
Property taxes	\$5,327,935	5,353,186	\$5,446,657	5,408,233	\$5,440,597	-0.11%
Interest and lien fees on property taxes	15000	18,579	15000	19,258	15000	0.00%
<b>State of Connecticut - Grants</b>						
Telephone access tax	4800	4,819	4700	4,986	4500	-4.26%
Elderly homeowners	0	32	0	-	0	#DIV/0!
Veterans tax relief	500	1,596	500	1,368	500	0.00%
Local capital improvement program	0	10,500	0	-	0	#DIV/0!
State property (PILOT)	1	2,084	1	2,084	1	0.00%
Mashantucket Pequot	1	4,369	1	2,913	1	0.00%
Municipal Revenue Sharing (MSR)	0		0	-	0	#DIV/0!
Education grants (ECS)	0	32,511	0	32,317	0	#DIV/0!
Other State & Federal Grants (General assistance, Boating Safety, FEMA, Historic Document Preservation, Mass Appraisal System)	0	5,208	5000	5,793	5500	10.00%
Contributions in lieu of taxes	500	500	500	-	500	0.00%
Investment income	25000	77,932	30000	34,538	18000	-40.00%
<b>Other fees and receipts</b>						
Building permits	40000	40,000	40000	40,060	40000	0.00%
Planning and Zoning, Conservation Comm., ZBA	4000	5,484	4000	4,764	4000	0.00%
Conveyance tax	15000	36,896	10000	31,698	15000	50.00%
Dog fees	1000	1,544	1000	460	1000	0.00%
Recording fees	8000	8,938	7500	7,778	7500	0.00%
Rent of town buildings	3600	6,150	3600	3,700	3600	0.00%
Library rent	600	600	600	600	600	0.00%
Photocopies and other misc. fees	7000	17,017	7000	12,835	7000	0.00%
Recycling Rebate	1000	1,379	0	228	0	#DIV/0!
Sale of Equipment						#DIV/0!
<b>RSD6 Capitol Project Assessment Refund</b>					90704.65	
Cemetery Income						#DIV/0!
Transfer from Fund Balance	\$ 36,167		\$ 88,892		\$ 14,400	-83.80%
	<b>\$ 5,490,104</b>	<b>\$ 5,629,324</b>	<b>\$ 5,664,951</b>	<b>\$ 5,613,611</b>	<b>\$ 5,668,404</b>	<b>0.06%</b>
<b>Total of Expenditures</b>	5,490,104		5,664,951		<b>5,668,404</b>	
	373,890,190		382,221,550		381,796,290	-0.11%
Mill Rate	14.25		14.25	-	14.25	0.00%
Property Tax	\$5,327,935		\$5,446,657		\$5,440,597	-0.11%