

TOWN OF WARREN
PLAN OF CONSERVATION & DEVELOPMENT SUBCOMMITTEE
Special Meeting Minutes
Friday, February 26, 2021 - 1:00PM
Via Zoom videoconference

Present: Vice-Chair: Dr. Victoria Sahadelvan Fosslund, Alternate Members: Debora Ouellette, Michael Zimet. Jocelyn Ayer from Northwest Hills Council of Governments {NHCOG}

1. Call to Order

The meeting was called to order at 1:07PM by Dr. Victoria Sahadelvan Fosslund

2. Approval of Minutes

Victoria motioned to approve the minutes from the February 11, 2021 Special meeting of the POCD subcommittee meeting second by Mike.

3. Input though survey of Planning & Zoning Commission members- review response to date

Jocelyn review survey results 7 out of 11 commission members took the survey. She felt that this was sufficient information to bring to the P&Z commission. **The top 3 items:**

Research and consider adopting ridgeline protection regulations

Evaluate and consider whether business uses should remain permitted as principal uses in the North & South Zone, and if so, amend the Zoning Regulations to provide well-defined requirements

Support & facilitate existing and new home-based business while simultaneously ensuring the preservation of rural residential character

Jocelyn also advised that the commission should perform a general review of the regulations. She did recommend that we should have an excel spreadsheet that documents strategies, notes and comments to use for annual meeting that should include the other partners of the POCD. She can assist us with the spreadsheet.

There was a discussion in regard with COG's relationship with the town. GOG would not be able to review regulations until late spring. If P&Z would like assistance, we would need an estimate on GOG's staff time and work hours.

4. General discussion about Requests for Proposals (RFPs)- definition, when to use

Jocelyn stated that we do not have to do RFP's since COG works for the town and they would assist on how to approach our goals. We would request from COG a proposal, they would notify us in approximately 2 weeks after receiving our proposal to see if they have the time to help where assistance is needed.

6. Opportunity for public comment

Victoria opened the meeting for public comment and there was no public comment.

7. Adjournment

Next meeting will be Thursday March 11 at 1:00pm via Zoom videoconference

Motioned: Victoria Sahadevan Fosslund and second by Michael Zimet, adjourn the meeting at 1:40PM

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