

**TOWN OF WARREN
BOARD OF FINANCE
BOARD OF SELECTMEN
Meeting Agenda
via Zoom**

Date: May 6, 2020
Time: 7:00 pm
Place: Zoom Meeting

1. Minutes of the April 29, 2020 Special Meeting
2. Fire Truck update
3. WVFC Subcommittee
4. Budget Workshop
5. Public Comment

Adjourn:

Join Zoom Meeting

<https://zoom.us/j/97573923973?pwd=VTgxT3lISXFPdFpRYVBGUmNJNXI4UTo9>

Meeting ID: 975 7392 3973

Password: 475073

One tap mobile

+16468769923,,97573923973#,,1#,475073# US (New York)

Dial by your location

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Meeting ID: 975 7392 3973

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Find your local number: <https://zoom.us/j/abD17uhnK>

Town of Warren
Proposed Budget
2020-2021 5/06/2020

	FY 2018-2019 Budget	FY 2018-2019 Year to Date	FY 2019-2020 Budget	FY 2019-2020 Year to Date	FY 2020- 2021 Budget	YEAR TO YEAR DIFF
Revenues	Last Year	Last Year	This Year	This Year	Next Year	%
Property taxes	\$5,327,935	5,353,186	\$5,446,657	5,407,670	\$5,440,597	-0.11%
Interest and lien fees on property taxes	15000	18,579	15000	19,150	15000	0.00%
State of Connecticut - Grants						
Telephone access tax	4800	4,819	4700	4,986	4500	-4.26%
Elderly homeowners	0	32	0	-	0	#DIV/0!
Veterans tax relief	500	1,596	500	1,368	500	0.00%
Local capital improvement program	0	10,500	0	-	0	#DIV/0!
State property (PILOT)	1	2,084	1	2,084	1	0.00%
Mashantucket Pequot	1	4,369	1	2,913	1	0.00%
Municipal Revenue Sharing (MSR)	0		0	-	0	#DIV/0!
Education grants (ECS)	0	32,511	0	16,158	0	#DIV/0!
Other State & Federal Grants (General assistance, Boating Safety, FEMA, Historic Document Preservation, Mass Appraisal System)	0	5,208	5000	5,793	5500	10.00%
Contributions in lieu of taxes	500	500	500	-	500	0.00%
Investment income	25000	77,932	30000	32,134	18000	-40.00%
Other fees and receipts						
Building permits	40000	40,000	40000	36,250	40000	0.00%
Planning and Zoning, Conservation Comm., ZBA	4000	5,484	4000	4,207	4000	0.00%
Conveyance tax	15000	36,896	10000	27,698	15000	50.00%
Dog fees	1000	1,544	1000	460	1000	0.00%
Recording fees	8000	8,938	7500	8,790	7500	0.00%
Rent of town buildings	3600	6,150	3600	3,400	3600	0.00%
Library rent	600	600	600	600	600	0.00%
Photocopies and other misc. fees	7000	17,017	7000	12,626	7000	0.00%
Recycling Rebate	1000	1,379	0	228	0	#DIV/0!
Sale of Equipment						#DIV/0!
RSD6 Capitol Project Assessment Refund					90704.65	
Cemetery Income						#DIV/0!
Transfer from Fund Balance	\$ 36,167		\$ 88,892		\$ 30,314	-65.90%
	\$ 5,490,104	\$ 5,629,324	\$ 5,664,951	\$ 5,586,513	\$ 5,684,318	0.34%
Total of Expenditures	5,490,104		5,664,951		5,684,318	
	373,890,190		382,221,550		381,796,290	-0.11%
Mill Rate	14.25		14.25	-	14.25	0.00%
Property Tax	\$5,327,935		\$5,446,657		\$5,440,597	-0.11%

1. Estimates of State Formula Aid to Municipalities for Fiscal Years 2018-2019

Town of Warren 2020-2021 Proposed Budget 05/06/2020

	B	C	D	E	F	G	H
1		FY 2018-2019 Budget	FY 2018-2019 Year to Date	FY 2019-2020 Budget	FY 2019-2020 Year to Date	FY 2020-2021 Budget	YEAR TO YEAR CHANGE
2	Expenditures	Last Year	Last Year	This Year-to-Date		Next Year	% Change
3	General Government						
4	First Selectman-salary	54,261	54,261	55,347	46,832	56,453	2.0%
5	First Selectman-Administrative Assistant	35,147	34,783	35,850	30,611	48,995	36.7%
6	First Selectman-Clerical	9,955	6,013	10,154	5,646	10,140	-0.1%
7	Board of Selectmen-expenses	6,500	6,320	6,500	5,826	6,500	0.0%
8	Second Selectman	3,825	3,825	3,825	1,913	3,900	2.0%
9	Third Selectman	3,825	3,825	3,825	1,913	3,900	2.0%
10	Treasurer-salary	6,607	6,607	6,740	5,703	6,875	2.0%
11	Treasurer-expenses	1,500	1,053	1,500	238	1,610	7.3%
12	Town Clerk-salary	37,664	37,664	38,418	32,508	39,182	2.0%
13	Town Clerk-expenses	15,700	13,859	15,700	12,008	15,700	0.0%
14	Deputy Town Clerk	3,680	399	3,753	250	2,411	-35.8%
15	Computer Management	10,000	4,981	10,000	2,710	10,000	0.0%
16	Tax Collector-salary	12,081	11,956	12,324	10,466	23,400	89.9%
17	Tax Collector-expenses	10,175	6,439	10,175	8,058	10,175	0.0%
18	Assessor - salary	26,628	26,628	27,161	22,634	36,050	32.7%
19	Assistant Assessor in training - salary					8,320	#DIV/0!
20	Assessor - Expenses	13,750	13,104	14,735	12,279	15,010	1.9%
21	Park and Recreation Director - salary	33,853	36,091	34,530	29,216	44,600	29.2%
22	Social Services Director - salary	11,000	7,161	11,445	7,419	23,283	103.4%
23	Social Services - expenses	1,000	1,178	2,000	348	3,500	75.0%
24	Zoning/Inlands Officer - salary	19,039	16,587	19,421	7,850	29,120	49.9%
25	Clerical: Land Use Department	8,295	6,671	8,460	5,019	10,140	19.9%
26	Custodian - salary	14,058	11,425	14,337	9,360	20,592	43.6%
27	Fire Marshall	4,100	3,132	4,200	2,978	4,500	7.1%
28	Building Inspector	35,000	30,820	35,000	32,521	35,000	0.0%
29	Dog Warden - salary	6,666	6,666	6,800	5,667	6,970	2.5%
30	Dog Warden - expenses	850	600	850	450	850	0.0%
31	Animal Shelter	1,400	1,350	1,400	675	1,400	0.0%
32	Police	500	360	500	360	500	0.0%
33	Office Equipment	6,000	292	6,000	2,638	6,000	0.0%
34	Town Engineer	2,500		2,500	-	2,500	0.0%
35	Legal Counsel	5,000		5,000	-	10,000	100.0%

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2	Expenditures	Last Year	Last Year	This Year-to-Date		Next Year	% Change
36	Auditor	19,500	19,500	20,500	20,200	21,500	4.9%
37	GASB 34 Compliance	1,000	1,000	1,000	1,000	1,500	50.0%
38	Probate Court	2,717	2,717	2,757	2,757	2,861	3.8%
39	Elections - salary	10,575	8,988	10,787	5,764	12,000	11.2%
40	Elections - expenses	8,000	8,156	5,000	3,396	11,300	126.0%
41	Board of Assessment Appeals	750	608	500	368	500	0.0%
42	Board of Finance	700	425	600	199	670	11.7%
43	Planning and Zoning Commission	22,000	16,869	7,000	1,765	7,000	0.0%
44	Zoning Board of Appeals	5,000	1,288	5,000	769	5,000	0.0%
45	Conservation Commission	3,820	1,206	4,000	500	4,000	0.0%
46	General Government	474,621	414,807	465,593	340,812	563,907	21.1%
47	Employee Benefits						
48	Insurance benefits	97,400	85,518	102,000	82,219	106,111	4.0%
49	Retirement fund contribution and fees	87,735	86,276	89,700	23,172	92,030	2.6%
50	Social Security/Medicare	43,200	40,877	44,045	34,222	49,940	13.4%
51	Employee Benefits	228,335	212,671	235,745	139,613	248,081	5.2%
52	Health Services						
53	Torrington Area Health District	8,820	8,820	8,831	8,831	7,667	-13.2%
54	Visiting Nurses Northwest & NM	5,000	1,625	5,000	1,201	5,061	1.2%
55	Paramedic Intercept	12,672	12,672	15,039	15,031	15,275	1.6%
56	Health Services	26,492	23,117	28,870	25,063	28,003	-3.0%
57	Agencies						
58	Lake Waramaug Authority	5,600	2,838	5,600	800	5,600	0.0%
59	Inter-Local Commission	9,485	9,524	10,530	10,530	10,882	3.3%
60	NW CT Regional Council of Govts.	1,127	1,126	1,128	1,128	2,220	96.8%
61	Library	29,000	29,000	30,000	30,000	32,000	6.7%
62	Civil Defense -Town Communication	1,000		1,000	2,053	1,000	0.0%
63	Litchfield County Dispatch	16,115	16,065	16,258	16,257	15,851	-2.5%
64	Regional Non-Profit Agencies & Charities	2,020	2,080	2,080	1,960	2,102	1.1%
65	Litchfield County Soil Conservation	600	600	600	600	600	0.0%
66	Elderly Bus	1,115	1,115	1,115	615	1,115	0.0%
67	Council of Small Towns	1,767	1,767	1,767	1,767	2,075	17.4%
68	Agencies	67,829	64,115	70,078	65,710	73,445	4.8%

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69	Town Property						
70	Improving Town Property	15,000	15,000	15,000	3,890	15,000	0.0%
71	Street Lighting	2,600	1,896	2,600	1,415	2,600	0.0%
72	Town Property	17,600	16,896	17,600	5,305	17,600	0.0%
73	Town Buildings & Waste Removal						
74	Operations	80,000	84,948	90,000	62,918	90,000	0.0%
75	Waste Collection & Hauling	98,000	91,707	98,000	69,267	98,000	0.0%
76	Recycling	500		20,000	10,181	20,000	0.0%
77	Energy Improvements	1,500	503	1,500		1,500	0.0%
78	Capital Improvements	30,000	40,500	30,000	1,885	30,000	0.0%
79	Covanta	35,000	30,611	35,000	27,567	35,000	0.0%
80	Household Hazardous Waste	2,500	2,132	2,500	2,406	2,500	0.0%
81	Town Buildings & Waste Removal	247,500	250,401	277,000	174,225	277,000	0.0%
82	Highways and General Operation						
83	Highway Labor	258,500	255,329	260,000	218,891	266,830	2.6%
84	Highway Dept. Operations	120,000	110,670	120,000	64,584	120,000	0.0%
85	Snow Removal	90,000	82,997	90,000	60,416	90,000	0.0%
86	Town Garage	19,000	17,657	20,000	23,482	20,000	0.0%
87	Maintenance Town Equipment	35,000	35,025	40,000	19,534	40,000	0.0%
88	Gas, Fuel, Oil	35,000	34,754	35,000	34,412	35,000	0.0%
89	Road Fund	140,000	140,000	140,000	43,799	140,000	0.0%
90	Uniforms	3,200	4,019	3,500	3,388	5,000	42.9%
91	Removal of Ash Trees	0	-	15,000	15,000	30,000	100.0%
92	Highways and General Ops.	700,700	680,452	723,500	483,506	746,830	3.2%
93	Fire Company Expenses						
94	Insurance	17,500	16,977	17,600	18,133	19,834	12.7%
95	Workmans Compensation	8,000	8,057	8,100	9,327	10,378	28.1%
96	Gas and Diesel Fuel	4,000	4,077	4,000	4,000	4,000	0.0%
97	Truck Maintenance	26,000	26,858	20,000	20,272	20,000	0.0%
98	Tax Abatement	30,000	25,608	27,000		29,500	9.3%
99	Firetruck replacement capitol account	50,000	50,000	55,000	55,000	65,000	18.2%
100	Fire Department	135,500	131,576	131,700	106,732	148,712	12.9%
101	Insurance						

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2	Expenditures	Last Year	Last Year	This Year-to-Date		Next Year	% Change
102	Town	62,000	55,410	61,000	50,350	61,000	0.0%
103	Insurance	62,000	55,410	61,000	50,350	61,000	0.0%
104	Miscellaneous						
105	State Dog Fees	2,300	872	1,500		1,500	0.0%
106	Website/Email Services	2,500	2,470	2,800	2,310	3,500	25.0%
107	Newsletter Expenses	3,500	3,257	3,700	1,831	3,700	0.0%
108	Miscellaneous	3,000	886	3,000	408	3,000	0.0%
109	Miscellaneous	11,300	7,485	11,000	4,549	11,700	6.4%
110	Other Financing Uses						
111	Park and Recreation Fund	32,000	28,317	32,000	21,616	34,000	6.3%
112	Non-Recurring Capital Expenditure	25,000	25,000	25,000	25,000	25,000	0.0%
113	Debt Service	215,813	215,813	209,813	29,906	205,313	-2.1%
114	Unemployment Charges		832	5,400		0	-100.0%
115	Cemeteries	13,500	13,500	14,000	10,311	14,000	0.0%
116	SPECIAL ALLOCATION FOR BOAT					20,000	
117	Equipment Fund	60,000	60,000	60,000	60,000	70,000	16.7%
118	Other Financing Uses	346,313	343,462	346,213	146,833	368,313	6.4%
119	Total Government Expenditures	2,318,190	2,200,392	2,368,299	1,542,698	2,544,591	7.4%
120	Education						
121	Wamogo RSD #6	3,348,044	3,159,674	3,296,652	2,747,210	3,139,727	-4.8%
122	Total Expenditures	5,666,234	5,360,066	5,664,951	4,289,908	5,684,318	0.3%