

Board of Selectmen
Minutes of August 5, 2025
Meeting Minutes

Present: LaCava, Baker, and Schneiderbeck

Recording Secretary: C Frisbie

Meeting called to order at 5:11 pm by First Selectman LaCava

- 1) Minutes of Meeting of July 1, 2025:** *Motion (Baker/Schneiderbeck) to accept the minutes All in Favor Motion passes 3-0-0*
- 2) Minutes of Special Meeting of July 10, 2025:** *Motion (Schneiderbeck/Baker) to accept the minutes All in Favor Motion passes 3-0-0*
- 3) Additions to agenda:** *Motion (Baker/Schneiderbeck) to add the Warren Church Community Childcare to the agenda All in Favor Motion passes 3-0-0*
- 4) Wasley Garden:** K. Newton and N. Brodhead presented the board with an expansion of the Community Garden. Looking to expand to another 70x80 ft area which will add an additional 18 plots. BoS will discuss at their next meeting in September about the possibility of being added to the Town Meeting in October.
- 5) Resignation:** *Motion (Baker/Schneiderbeck) to accept the resignation of Josh Tanner from the DPW Foreman. All in Favor Motion passes 3-0-0* Help wanted has been posted in the Rep-Am on Thursday and Sunday edition. The help wanted ad in also listed on the COG website and other towns have been made aware of the opening position. We will have a hiring board to interview applicants and help make a hiring decision. Hoping to hire before winter is upon us.
- 6) MOU-R20:** LaCava gave an update on R20 deficit, audit, and where they stand right now with creditors looking for payments. BoS has authorization to pay R20 for our portion of the current deficit, back debts paid on R6 behalf, and back debt on R6 invoices yet not paid (per Town Meeting on July 17, 2025). Board members were given the MOU from R20 last month to review and discuss. *Motion (Schneiderbeck/Baker) to give LaCava authorization to sign the MOU with R20 noting we are paid in full and have fulfilled our responsibility/obligation in this matter. All in Favor Motion passes 3-0-0*

7) Review of FY 2024-25 finances: *LaCava went over the finances – Auditors are currently in and have started the audit. We were able to confirm a few new calculations, i.e. tax abatement, which gives us a better picture of our fiscal year end. We are looking at around \$655k back to our savings account, which is good since we allocated over \$600k from savings this year to cover R20's budget. BoF will review tomorrow night and make any motions needed to continue with the audit.*

8) Review of FY 2025-2026 finances: We are only one month into the new fiscal year. All our annual and semi-annual invoices have been paid. No further discussion.

9) First Selectman's Report:

- America's 250 celebration is coming up soon and LaCava has signed off on having Warren participate in some State/Local celebrations
- There's an ad hoc committee in R20 tasked with researching and recommending what to do with unused/partially used buildings in the region
- Wake Boat Ordinance passed in all three towns on July 31 (referendum) and now will be sent to CT Deep for approval. Once approved, it will be posted and 14 days from posting it will be adopted.
- The Academy renovations are coming along. The plumbing phase is complete and once the walls are complete, the electricians will be in to finish their part. Once the kitchen and bathroom are finished, we will start on the main room with removal of the rug, painting and reconfiguration of the outside deck and parking.
- Our new Town signs have been delivered. We will be doing a "call before you dig" on the areas where the signs will be placed. The Old Cemetery sign is already installed on the fence.
- CT DOT will be swapping out old road signs with new reflective signs over the next couple of years.
- Dept Reports: read the following reports
 - Town Clerk
 - Social Services
 - Tax Collector

No further discussion on any items above

10) Addition: Childcare: The Childcare, which is housed downstairs in the Parish Hall, has a mold problem and will need to find a new place while this is cleaned up. They will need to be out of the building in October and was looking to the Town for possible options or if we new of any possible options for them. LaCava will do some brainstorming on possibilities.

11) Public Comment:

- J Dvorsky
- K Newton

12) Motion (Baker/Schneiderbeck) to enter executive session to discuss legal matters with prior RSD6 personnel at 5:45pm All in Favor Motion passes 3-0-0

13) Motion (Baker/Schneiderbeck) to exit executive session at 6:21pm All in Favor Motion passes 3-0-0

Motion (Baker/Schneiderbeck) to adjourn at 6:22pm All in Favor Motion passes 3-0-0

Respectfully submitted by
Colleen Frisbie

Attachments are available at the Town Hall, Town Clerk's Office

Town of Warren Profit & Loss Budget vs. Actual July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
Income				
4005 · Property Tax Revenue	6,454,684.13	6,425,167.00	29,517.13	100.5%
4010 · Interest on Property Tax	31,247.69	13,300.00	17,947.69	234.9%
4015 · Lien Fees on Property Tax	1,299.00	1,700.00	-401.00	76.4%
4020 · General Fund-STIF Income	4,080.69	5,000.00	-919.31	81.6%
4021 · Municipal Now Interest Income	137,718.94	10,000.00	127,718.94	1,377.2%
4400 · State Grant Hist Doc Grant	5,500.00	6,000.00	-500.00	91.7%
4420 · Education Cost Sharing	136,646.00	0.00	136,646.00	100.0%
4425 · Telephone Access Line Tax	6,064.32	4,400.00	1,664.32	137.8%
4430 · Casino Revenue	4,369.00	1.00	4,368.00	436,900.0%
4435 · Muni Grants-in-Aid	288.00	0.00	288.00	100.0%
4455 · Disability	122.86			
4456 · Local Capital Improv Program	31,796.85			
4457 · State Property (PILOT)	2,589.84	1.00	2,588.84	258,984.0%
4460 · ElderlyTax Exemption	0.00	0.00	0.00	0.0%
4465 · Veterans Tax Relief	1,530.00	750.00	780.00	204.0%
4470 · State Judicial Fines	250.00			
4475 · Other State Grants	886.40			
4601 · Library Rent	600.00	600.00	0.00	100.0%
4602 · Election Grants	7,000.00			
4705 · Conveyance Tax	131,903.88	17,000.00	114,903.88	775.9%
4710 · Building Permits	40,000.00	40,000.00	0.00	100.0%
4720 · Dog Fees	1,477.00	1,000.00	477.00	147.7%
4722 · Sports Licenses	14.00	0.00	14.00	100.0%
4723 · Marriage Licenses	232.00	0.00	232.00	100.0%
4725 · Rent - Town Buildings	12,960.00	12,600.00	360.00	102.9%
4740 · Contributions in Lieu of Taxes	0.00	500.00	-500.00	0.0%
4745 · Planning & Zoning	5,299.00	2,300.00	2,999.00	230.4%
4755 · Recording Fees	18,081.44	7,500.00	10,581.44	241.1%
4775 · Miscellaneous Income	3,837.06	0.00	3,837.06	100.0%
4810 · Photocopies	3,574.22	7,500.00	-3,925.78	47.7%
4815 · Pistol Permits	1,050.00	0.00	1,050.00	100.0%
4820 · Fire Marshal Permits	180.00			
4846 · Conservation Commission	2,136.00	1,000.00	1,136.00	213.6%
4848 · Zoning Bd. of Appeals	0.00	200.00	-200.00	0.0%
4851 · RSD6	101,227.27	101,227.00	0.27	100.0%
7000 · "Transfer From Fund Balance"	0.00	112,181.00	-112,181.00	0.0%
Total Income	7,148,645.59	6,769,927.00	378,718.59	105.6%
Gross Profit	7,148,645.59	6,769,927.00	378,718.59	105.6%
Expense				
GENERAL GOVERNMENT				
5005 · first selectman salary	74,049.04	74,049.00	0.04	100.0%
5010 · first selectman clerical	68,640.00	68,640.00	0.00	100.0%
5015 · first selectman expense	7,681.52	8,500.00	-818.48	90.4%
5016 · Clerical Assistant	23,614.50	30,785.00	-7,170.50	76.7%
5020 · selectman second	4,423.00	4,423.00	0.00	100.0%
5025 · selectman third	4,423.00	4,423.00	0.00	100.0%
5030 · treasurer salary	9,911.20	9,910.00	1.20	100.0%
5035 · treasurer expenses	1,769.60	2,000.00	-230.40	88.5%
5040 · town clerk salary	43,052.88	43,053.00	-0.12	100.0%
5041 · Deputy Town Clerk Salary	6,457.74	9,464.00	-3,006.26	68.2%
5045 · town clerk expenses	21,081.01	22,170.00	-1,088.99	95.1%
5050 · tax collector salary	25,231.89	25,890.00	-658.11	97.5%
5055 · tax collector expense	10,868.25	15,600.00	-4,731.75	69.7%
5063 · computer management	16,625.92	15,000.00	1,625.92	110.8%
5064 · Social Services Expenses	4,445.07	5,020.00	-574.93	88.5%
5065 · SS Director - salary	41,435.91	43,664.00	-2,228.09	94.9%
5070 · fire marshal				
5070-01 · Fire Marshal Compensation	4,323.76			
5070-02 · Fire Marshal monthly expenses	852.06			
5070 · fire marshal - Other	0.00	6,500.00	-6,500.00	0.0%
Total 5070 · fire marshal	5,175.82	6,500.00	-1,324.18	79.6%

Town of Warren Profit & Loss Budget vs. Actual July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
5075 · building inspector				
5076 · Rev in Excess of Bld Ins	-123,667.00			
5075 · building inspector - Other	145,558.13	35,000.00	110,558.13	415.9%
Total 5075 · building inspector	21,891.13	35,000.00	-13,108.87	62.5%
5080 · Dog Warden - Salary	7,863.96	7,864.00	-0.04	100.0%
5081 · animal shelter	675.00	1,450.00	-775.00	46.6%
5082 · Dog Warden - expenses	755.83	850.00	-94.17	88.9%
5085 · police	0.00	500.00	-500.00	0.0%
5091 · Office Equipment	2,915.18	20,000.00	-17,084.82	14.6%
5092 · town engineer	0.00	2,500.00	-2,500.00	0.0%
5093 · legal counsel	9,915.00	10,000.00	-85.00	99.2%
5094 · auditor				
6615 · GASB 34 implementation	1,500.00	1,500.00	0.00	100.0%
6616 · Fixed Assessts audited	1,500.00	1,500.00	0.00	100.0%
6617 · State Audit Fees	1,000.00	5,000.00	-4,000.00	20.0%
5094 · auditor - Other	28,000.00	28,000.00	0.00	100.0%
Total 5094 · auditor	32,000.00	36,000.00	-4,000.00	88.9%
5095 · probate court	3,792.32	3,793.00	-0.68	100.0%
5098 · Registrar - salary	14,415.16	13,000.00	1,415.16	110.9%
5099 · Election - expenses	34,539.42	37,193.00	-2,653.58	92.9%
5210 · Assessor	33,158.04	33,158.00	0.04	100.0%
5211 · Assessor - Expenses	20,627.47	21,400.00	-772.53	96.4%
5212 · Asst Assessor in Training	17,606.96	20,091.00	-2,484.04	87.6%
5275 · Park & Rec Director - salary	47,164.00	47,159.00	5.00	100.0%
5290 · Zoning/Wetlands Officer- salary	0.00	0.00	0.00	0.0%
5295 · Land Use Clerical	2,680.00	4,000.00	-1,320.00	67.0%
5512 · Custodial-Cleaning	14,425.84	17,246.00	-2,820.16	83.6%
5513 · Custodian-Maintenance	27,465.15	33,638.00	-6,172.85	81.6%
Total GENERAL GOVERNMENT	660,776.81	733,933.00	-73,156.19	90.0%
GOV-EMPLOYEE BENEFITS				
5130 · retirement fund				
5131 · Plan 457 (b)	48,991.27	50,918.00	-1,926.73	96.2%
5130 · retirement fund - Other	6,270.41	6,050.00	220.41	103.6%
Total 5130 · retirement fund	55,261.68	56,968.00	-1,706.32	97.0%
5135 · insurance benefits	204,676.57	223,570.00	-18,893.43	91.5%
5140 · Payroll Taxes	58,974.54	69,537.00	-10,562.46	84.8%
6560 · Payroll Expenses	0.00	0.00	0.00	0.0%
Total GOV-EMPLOYEE BENEFITS	318,912.79	350,075.00	-31,162.21	91.1%
GOVT-BOARDS AND COMMISSIONS				
5230 · board of assessment appeals	163.12	690.00	-526.88	23.6%
5240 · board of finance	659.00	670.00	-11.00	98.4%
5250 · planning & zoning commission	11,622.93	7,500.00	4,122.93	155.0%
5251 · Conservation & Development	0.00	0.00	0.00	0.0%
5252 · Special P&Z Subcommittee	0.00	0.00	0.00	0.0%
5260 · zoning board of appeals	0.00	2,000.00	-2,000.00	0.0%
5280 · conservation commission-IWC	11,160.46	8,000.00	3,160.46	139.5%
5285 · Land Use Consultant	40,120.00	52,000.00	-11,880.00	77.2%
Total GOVT-BOARDS AND COMMISSIONS	63,725.51	70,860.00	-7,134.49	89.9%
GOVT-HEALTH SERVICES				
5310 · torrington area health	7,392.52	7,393.00	-0.48	100.0%
5320 · visiting nurse	5,000.00	5,000.00	0.00	100.0%
5350 · paramedic intercept	43,610.00	45,000.00	-1,390.00	96.9%
Total GOVT-HEALTH SERVICES	56,002.52	57,393.00	-1,390.48	97.6%
GOVT - AGENCIES				
5335 · Reg, Non-Profit Agencies, Chari	2,487.00	5,000.00	-2,513.00	49.7%

Town of Warren
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
5410 · reg housing council	0.00	0.00	0.00	0.0%
5415 · lake waramaug authority	6,056.20	9,000.00	-2,943.80	67.3%
5425 · interlocal commission	13,338.00	13,338.00	0.00	100.0%
5430 · NWCT regional council	1,079.20	1,080.00	-0.80	99.9%
5435 · library	36,000.00	36,000.00	0.00	100.0%
5445 · Emergency Mgmt (civil defense)	0.00	5,000.00	-5,000.00	0.0%
5450 · litchfield cty dispatch	16,764.80	16,770.00	-5.20	100.0%
5460 · NW Conservation District	600.00	600.00	0.00	100.0%
5465 · elderly bus	1,000.00	1,500.00	-500.00	66.7%
5470 · council of small towns	2,017.00	2,017.00	0.00	100.0%
Total GOVT - AGENCIES	79,342.20	90,305.00	-10,962.80	87.9%
REGIONAL EDUCATION				
5810 · regional school dist	2,959,530.00	2,942,950.00	16,580.00	100.6%
Total REGIONAL EDUCATION	2,959,530.00	2,942,950.00	16,580.00	100.6%
TOWN BUILDINGS				
5510 · town bldg operation	101,649.37	120,000.00	-18,350.63	84.7%
5515 · garbage pick up & hauling	149,751.48	150,000.00	-248.52	99.8%
5516 · energy improvements	0.00	1,500.00	-1,500.00	0.0%
5517 · Curbside Composting	2,535.75	2,340.00	195.75	108.4%
5520 · Recycling operation	11,265.17	13,999.00	-2,733.83	80.5%
5530 · capital improvements	91,004.74	130,000.00	-38,995.26	70.0%
5535 · Covanta garbage processing	41,038.24	43,100.00	-2,061.76	95.2%
5540 · household hazardous waste	1,223.16	2,500.00	-1,276.84	48.9%
Total TOWN BUILDINGS	398,467.91	463,439.00	-64,971.09	86.0%
TOWN FIRE COMPANY				
5475 · fire truck replacement	85,000.00	85,000.00	0.00	100.0%
5720 · fire dept insurance	29,200.52	28,700.00	500.52	101.7%
5721 · Workman's comp	11,065.00	11,500.00	-435.00	96.2%
5721.1 · St of CT Firefighter Cancer Fun	80.00			
5722 · Gas and diesel Fuel	5,500.00	5,500.00	0.00	100.0%
5723 · Truck Maintenance	20,000.00	20,000.00	0.00	100.0%
5724 · Tax Abatement	18,695.00	19,000.00	-305.00	98.4%
Total TOWN FIRE COMPANY	169,540.52	169,700.00	-159.48	99.9%
TOWN HIGHWAY & GEN OPERATIONS				
5150 · uniforms	11,000.00	11,000.00	0.00	100.0%
5545 · town aid roads	0.00			
5550 · highway dept operations	127,763.12	132,000.00	-4,236.88	96.8%
5551 · Removal of Trees	25,278.84	33,000.00	-7,721.16	76.6%
5555 · highway salaries	300,054.17	308,896.00	-8,841.83	97.1%
5560 · snow removal	80,257.24	100,000.00	-19,742.76	80.3%
5570 · town garage	13,490.24	24,000.00	-10,509.76	56.2%
5575 · maintenance town equipment	41,814.62	55,000.00	-13,185.38	76.0%
5580 · gas, fuel, oil	41,370.57	56,000.00	-14,629.43	73.9%
5585 · Road Fund	405,000.00	405,000.00	0.00	100.0%
Total TOWN HIGHWAY & GEN OPERATIONS	1,046,028.80	1,124,896.00	-78,867.20	93.0%
TOWN INSURANCE ACCT				
5710 · town insurance	50,559.00	58,000.00	-7,441.00	87.2%
5711 · Cyber Security Ins	15,210.00	17,000.00	-1,790.00	89.5%
Total TOWN INSURANCE ACCT	65,769.00	75,000.00	-9,231.00	87.7%
TOWN MISCELLANEOUS				
5273 · newsletter	3,857.55	7,500.00	-3,642.45	51.4%
5420 · boat replacement & repair	0.00	0.00	0.00	0.0%
5900 · miscellaneous	2,227.80	5,000.00	-2,772.20	44.6%
5910 · fifty % dog fees	837.00	1,500.00	-663.00	55.8%
5930 · Community/Senior Center Exp	0.00	0.00	0.00	0.0%
5940 · Website/Email Services	9,366.41	12,000.00	-2,633.59	78.1%
5990 · contingency func	0.00	0.00	0.00	0.0%

Town of Warren Profit & Loss Budget vs. Actual July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
6595 · Hist doc state account	5,500.00	0.00	5,500.00	100.0%
Total TOWN MISCELLANEOUS	21,788.76	26,000.00	-4,211.24	83.8%
TOWN PROPERTY				
5660 · improving town property	43,180.06	55,000.00	-11,819.94	78.5%
5665 · street lighting	2,122.42	2,400.00	-277.58	88.4%
Total TOWN PROPERTY	45,302.48	57,400.00	-12,097.52	78.9%
TOWNS OTHER FINANCES				
5145 · Unemployment Compensation	0.00	0.00	0.00	0.0%
5270 · recreation commission				
5274 · Beach Salaries	25,789.18	28,000.00	-2,210.82	92.1%
5270 · recreation commission - Other	10,936.08	9,100.00	1,836.08	120.2%
Total 5270 · recreation commission	36,725.26	37,100.00	-374.74	99.0%
5440 · cemeteries	14,000.00	14,000.00	0.00	100.0%
5565 · equipment fund	120,000.00	120,000.00	0.00	100.0%
5915 · bank charges	20.00	0.00	20.00	100.0%
5920 · non-recurring	65,000.00	65,000.00	0.00	100.0%
6400 · Debt service--Bonds	172,320.00	172,320.00	0.00	100.0%
6590 · Revaluation	0.00	0.00	0.00	0.0%
6600 · special appropriation	0.00	0.00	0.00	0.0%
6600.1 · Special Approp. Lake Survey	23,556.00	23,556.00	0.00	100.0%
6600.2 · Special app ROAD	176,000.00	176,000.00	0.00	100.0%
Total TOWNS OTHER FINANCES	607,621.26	607,976.00	-354.74	99.9%
TOWNS USES-OTHER FINANCES				
5066 · Social Services Cking Exp	0.00	0.00	0.00	0.0%
5271 · Park & Rec THEIR Actual Exp	0.00	0.00	0.00	0.0%
5272 · P & R Road Race	0.00			
6155 · good neighbor fund	0.00			
6700 · American Rescue Plan	0.00			
Total TOWNS USES-OTHER FINANCES	0.00	0.00	0.00	0.0%
Total Expense	6,492,808.56	6,769,927.00	-277,118.44	95.9%
Net Income	655,837.03	0.00	655,837.03	100.0%

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Income				
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4420 · Education Cost Sharing	136,646.00	0.00	136,646.00	100.0%
4425 · Telephone Access Line Tax	6,064.32	4,400.00	1,664.32	137.8%
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4455 · Disability	122.86			
4456 · Local Capital Improv Program	31,796.85			
4457 · State Property (PILOT)	2,589.84	1.00	2,588.84	258,984.0%
4460 · ElderlyTax Exemption	0.00	0.00	0.00	0.0%
4465 · Veterans Tax Relief	1,530.00	750.00	780.00	204.0%
4470 · State Judicial Fines	250.00			
4475 · Other State Grants	886.40			
4601 · Library Rent	600.00	600.00	0.00	100.0%
4602 · Election Grants	7,000.00			
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4815 · Pistol Permits	1,050.00	0.00	1,050.00	100.0%
4820 · Fire Marshal Permits	180.00			
4846 · Conservation Commission	2,136.00	1,000.00	1,136.00	213.6%
4848 · Zoning Bd. of Appeals	0.00	200.00	-200.00	0.0%
4851 · RSD6	101,227.27	101,227.00	0.27	100.0%
7000 · "Transfer From Fund Balance"	0.00	112,181.00	-112,181.00	0.0%
Total Income	7,129,950.59	6,769,927.00	360,023.59	105.3%
Gross Profit	7,129,950.59	6,769,927.00	360,023.59	105.3%

Town of Warren Profit & Loss Budget vs. Actual July 2024 through June 2025

Expense	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
GENERAL GOVERNMENT				
5005 · first selectman salary	74,049.04	74,049.00	0.04	100.0%
5010 · first selectman clerical	68,640.00	68,640.00	0.00	100.0%
5015 · first selectman expense	7,681.52	8,500.00	-818.48	90.4%
5016 · Clerical Assistant	23,614.50	30,785.00	-7,170.50	76.7%
5020 · selectman second	4,423.00	4,423.00	0.00	100.0%
5025 · selectman third	4,423.00	4,423.00	0.00	100.0%
5030 · treasurer salary	9,911.20	9,910.00	1.20	100.0%
5035 · treasurer expenses	1,769.60	2,000.00	-230.40	88.5%
5040 · town clerk salary	43,052.88	43,053.00	-0.12	100.0%
5041 · Deputy Town Clerk Salary	6,457.74	9,464.00	-3,006.26	68.2%
5045 · town clerk expenses	21,081.01	22,170.00	-1,088.99	95.1%
5050 · tax collector salary	25,231.89	25,890.00	-658.11	97.5%
5055 · tax collector expense	10,868.25	15,600.00	-4,731.75	69.7%
5063 · computer management	16,625.92	15,000.00	1,625.92	110.8%
5064 · Social Services Expenses	4,445.07	5,020.00	-574.93	88.5%
5065 · SS Director - salary	41,435.91	43,664.00	-2,228.09	94.9%
5070 · fire marshal				
5070-01 · Fire Marshal Compensation	4,323.76			
5070-02 · Fire Marshal monthly expenses	852.06			
5070 · fire marshal - Other	0.00	6,500.00	-6,500.00	0.0%
Total 5070 · fire marshal	5,175.82	6,500.00	-1,324.18	79.6%
5075 · building inspector				
5076 · Rev in Excess of Bld Ins	-123,667.00			
5075 · building inspector - Other	145,558.13	35,000.00	110,558.13	415.9%
Total 5075 · building inspector	21,891.13	35,000.00	-13,108.87	62.5%
5080 · Dog Warden - Salary	7,863.96	7,864.00	-0.04	100.0%
5081 · animal shelter	675.00	1,450.00	-775.00	46.6%
5082 · Dog Warden - expenses	755.83	850.00	-94.17	88.9%
5085 · police	0.00	500.00	-500.00	0.0%
5091 · Office Equipment	2,915.18	20,000.00	-17,084.82	14.6%
5092 · town engineer	0.00	2,500.00	-2,500.00	0.0%
5093 · legal counsel	915.00	10,000.00	-9,085.00	9.2%
5094 · auditor				
6615 · GASB 34 implementation	1,500.00	1,500.00	0.00	100.0%
6616 · Fixed Assests audited	1,500.00	1,500.00	0.00	100.0%
6617 · State Audit Fees	1,000.00	5,000.00	-4,000.00	20.0%
5094 · auditor - Other	28,000.00	28,000.00	0.00	100.0%
Total 5094 · auditor	32,000.00	36,000.00	-4,000.00	88.9%

Town of Warren Profit & Loss Budget vs. Actual July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
5095 · probate court	3,792.32	3,793.00	-0.68	100.0%
5098 · Registrar - salary	14,415.16	13,000.00	1,415.16	110.9%
5099 · Election - expenses	34,539.42	37,193.00	-2,653.58	92.9%
5210 · Assessor	33,158.04	33,158.00	0.04	100.0%
5211 · Assessor - Expenses	20,627.47	21,400.00	-772.53	96.4%
5212 · Asst Assessor in Training	17,606.96	20,091.00	-2,484.04	87.6%
5275 · Park & Rec Director - salary	47,164.00	47,159.00	5.00	100.0%
5290 · Zoning/Wetlands Officer- salary	0.00	0.00	0.00	0.0%
5295 · Land Use Clerical	2,680.00	4,000.00	-1,320.00	67.0%
5512 · Custodial-Cleaning	14,425.84	17,246.00	-2,820.16	83.6%
5513 · Custodian-Maintenance	27,465.15	33,638.00	-6,172.85	81.6%
Total GENERAL GOVERNMENT	651,776.81	733,933.00	-82,156.19	88.8%
GOV-EMPLOYEE BENEFITS				
5130 · retirement fund				
5131 · Plan 457 (b)	48,991.27	50,918.00	-1,926.73	96.2%
5130 · retirement fund - Other	6,270.41	6,050.00	220.41	103.6%
Total 5130 · retirement fund	55,261.68	56,968.00	-1,706.32	97.0%
5135 · insurance benefits	204,676.57	223,570.00	-18,893.43	91.5%
5140 · Payroll Taxes	58,974.54	69,537.00	-10,562.46	84.8%
6560 · Payroll Expenses	0.00	0.00	0.00	0.0%
Total GOV-EMPLOYEE BENEFITS	318,912.79	350,075.00	-31,162.21	91.1%
GOVT-BOARDS AND COMMISSIONS				
5230 · board of assessment appeals	163.12	690.00	-526.88	23.6%
5240 · board of finance	659.00	670.00	-11.00	98.4%
5250 · planning & zoning commission	11,622.93	7,500.00	4,122.93	155.0%
5251 · Conservation & Development	0.00	0.00	0.00	0.0%
5252 · Special P&Z Subcommittee	0.00	0.00	0.00	0.0%
5260 · zoning board of appeals	0.00	2,000.00	-2,000.00	0.0%
5280 · conservation commission-IWC	11,160.46	8,000.00	3,160.46	139.5%
5285 · Land Use Consultant	40,120.00	52,000.00	-11,880.00	77.2%
Total GOVT-BOARDS AND COMMISSIONS	63,725.51	70,860.00	-7,134.49	89.9%
GOVT-HEALTH SERVICES				
5310 · torrington area health	7,392.52	7,393.00	-0.48	100.0%
5320 · visiting nurse	5,000.00	5,000.00	0.00	100.0%
5350 · paramedic intercept	43,610.00	45,000.00	-1,390.00	96.9%
Total GOVT-HEALTH SERVICES	56,002.52	57,393.00	-1,390.48	97.6%

Town of Warren Profit & Loss Budget vs. Actual July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
GOVT - AGENCIES				
5335 · Reg, Non-Profit Agencies, Chari	2,487.00	5,000.00	-2,513.00	49.7%
5410 · reg housing council	0.00	0.00	0.00	0.0%
5415 · lake waramaug authority	800.00	9,000.00	-8,200.00	8.9%
5425 · interlocal commission	13,338.00	13,338.00	0.00	100.0%
5430 · NWCT regional council	1,079.20	1,080.00	-0.80	99.9%
5435 · library	36,000.00	36,000.00	0.00	100.0%
5445 · Emergency Mgmt (civil defense)	0.00	5,000.00	-5,000.00	0.0%
5450 · litchfield cty dispatch	16,764.80	16,770.00	-5.20	100.0%
5460 · NW Conservation District	600.00	600.00	0.00	100.0%
5465 · elderly bus	1,000.00	1,500.00	-500.00	66.7%
5470 · council of small towns	2,017.00	2,017.00	0.00	100.0%
Total GOVT - AGENCIES	74,086.00	90,305.00	-16,219.00	82.0%
REGIONAL EDUCATION				
5810 · regional school dist	2,959,530.00	2,942,950.00	16,580.00	100.6%
Total REGIONAL EDUCATION	2,959,530.00	2,942,950.00	16,580.00	100.6%
TOWN BUILDINGS				
5510 · town bldg operation	101,649.37	120,000.00	-18,350.63	84.7%
5515 · garbage pick up & hauling	149,751.48	150,000.00	-248.52	99.8%
5516 · energy improvements	0.00	1,500.00	-1,500.00	0.0%
5517 · Curbside Composting	2,535.75	2,340.00	195.75	108.4%
5520 · Recycling operation	11,265.17	14,000.00	-2,734.83	80.5%
5530 · capital improvements	91,004.74	130,000.00	-38,995.26	70.0%
5535 · Covanta garbage processing	41,038.24	43,100.00	-2,061.76	95.2%
5540 · household hazardous waste	1,223.16	2,500.00	-1,276.84	48.9%
Total TOWN BUILDINGS	398,467.91	463,440.00	-64,972.09	86.0%
TOWN FIRE COMPANY				
5475 · fire truck replacement	85,000.00	85,000.00	0.00	100.0%
5720 · fire dept insurance	29,200.52	28,700.00	500.52	101.7%
5721 · Workman's comp	11,065.00	11,500.00	-435.00	96.2%
5721.1 · St of CT Firefighter Cancer Fun	80.00			
5722 · Gas and diesel Fuel	5,500.00	5,500.00	0.00	100.0%
5723 · Truck Maintenance	20,000.00	20,000.00	0.00	100.0%
5724 · Tax Abatement	0.00	19,000.00	-19,000.00	0.0%
Total TOWN FIRE COMPANY	150,845.52	169,700.00	-18,854.48	88.9%

Town of Warren Profit & Loss Budget vs. Actual July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
TOWN HIGHWAY & GEN OPERATIONS				
5150 · uniforms	11,000.00	11,000.00	0.00	100.0%
5545 · town aid roads	0.00			
5550 · highway dept operations	127,763.12	132,000.00	-4,236.88	96.8%
5551 · Removal of Trees	25,278.84	33,000.00	-7,721.16	76.6%
5555 · highway salaries	300,054.17	308,896.00	-8,841.83	97.1%
5560 · snow removal	80,257.24	100,000.00	-19,742.76	80.3%
5570 · town garage	13,490.24	24,000.00	-10,509.76	56.2%
5575 · maintenance town equipment	41,814.62	55,000.00	-13,185.38	76.0%
5580 · gas, fuel, oil	41,370.57	56,000.00	-14,629.43	73.9%
5585 · Road Fund	405,000.00	405,000.00	0.00	100.0%
Total TOWN HIGHWAY & GEN OPERATIONS	1,046,028.80	1,124,896.00	-78,867.20	93.0%
TOWN INSURANCE ACCT				
5710 · town insurance	50,559.00	58,000.00	-7,441.00	87.2%
5711 · Cyber Security Ins	15,210.00	17,000.00	-1,790.00	89.5%
Total TOWN INSURANCE ACCT	65,769.00	75,000.00	-9,231.00	87.7%
TOWN MISCELLANEOUS				
5273 · newsletter	3,857.55	7,500.00	-3,642.45	51.4%
5420 · boat replacement & repair	0.00	0.00	0.00	0.0%
5900 · miscellaneous	2,227.80	5,000.00	-2,772.20	44.6%
5910 · fifty % dog fees	837.00	1,500.00	-663.00	55.8%
5930 · Community/Senior Center Exp	0.00	0.00	0.00	0.0%
5940 · Website/Email Services	9,366.41	12,000.00	-2,633.59	78.1%
5990 · contingency func	0.00	0.00	0.00	0.0%
6595 · Hist doc state account	5,500.00	0.00	5,500.00	100.0%
Total TOWN MISCELLANEOUS	21,788.76	26,000.00	-4,211.24	83.8%
TOWN PROPERTY				
5660 · improving town property	43,180.06	55,000.00	-11,819.94	78.5%
5665 · street lighting	2,122.42	2,400.00	-277.58	88.4%
Total TOWN PROPERTY	45,302.48	57,400.00	-12,097.52	78.9%
TOWNS OTHER FINANCES				
5145 · Unemployment Compensation	0.00	0.00	0.00	0.0%
5270 · recreation commission				
5274 · Beach Salaries	25,789.18	28,000.00	-2,210.82	92.1%
5270 · recreation commission - Other	10,936.08	9,100.00	1,836.08	120.2%
Total 5270 · recreation commission	36,725.26	37,100.00	-374.74	99.0%

Town of Warren
Profit & Loss Budget vs. Actual
July 2024 through June 2025

	Jul '24 - Jun 25	Budget	\$ Over Budget	% of Budget
5440 · cemeteries	14,000.00	14,000.00	0.00	100.0%
5565 · equipment fund	120,000.00	120,000.00	0.00	100.0%
5915 · bank charges	20.00	0.00	20.00	100.0%
5920 · non-recurring	65,000.00	65,000.00	0.00	100.0%
6400 · Debt service--Bonds	172,320.00	172,320.00	0.00	100.0%
6590 · Revaluation	0.00	0.00	0.00	0.0%
6600 · special appropriation	0.00	0.00	0.00	0.0%
6600.1 · Special Approp. Lake Survey	23,556.00	23,556.00	0.00	100.0%
6600.2 · Special app ROAD	176,000.00	176,000.00	0.00	100.0%
Total TOWNS OTHER FINANCES	607,621.26	607,976.00	-354.74	99.9%
TOWNS USES-OTHER FINANCES				
5066 · Social Services Cking Exp	0.00	0.00	0.00	0.0%
5271 · Park & Rec THEIR Actual Exp	0.00	0.00	0.00	0.0%
5272 · P & R Road Race	0.00			
6155 · good neighbor fund	0.00			
6700 · American Rescue Plan	0.00			
Total TOWNS USES-OTHER FINANCES	0.00	0.00	0.00	0.0%
Total Expense	6,459,857.36	6,769,928.00	-310,070.64	95.4%
Net Income	670,093.23	-1.00	670,094.23	-67,009,323.0%

BUDGET DEFICIT MITIGATION AGREEMENT

THIS BUDGET DEFICIT MITIGATION AGREEMENT (this “Agreement”) is made as of August 1, 2025, by and between the TOWNS OF GOSHEN, LITCHFIELD, MORRIS AND WARREN, CONNECTICUT (the “Member Towns”), and REGIONAL SCHOOL DISTRICT NO. 20 OF THE STATE OF CONNECTICUT, 35 Wamogo Road, Litchfield, Connecticut 06759 (the “District”).

RECITALS

A. The District is a regional school district created pursuant to Sections 10-39 through 10-63y (collectively, the “Act”) of the Connecticut General Statutes, Revision of 1958, as amended, consisting of the member towns of Goshen, Litchfield, Morris and Warren, Connecticut (the “Member Towns”). The towns of Goshen, Morris and Warren were previously part of Regional School District No. 6. At a referendum held on June 28, 2022, voters of the Member Towns voted to merge the Litchfield Public Schools and Regional School District No. 6 and to establish Regional School District No. 20.

B. As a result of various costs associated with the creation of the District from the former Litchfield Public School system and the former Regional School District #6, and other budgetary shortfalls, as itemized in Attachment A, attached hereto, the District has a total budget shortfall of about \$2,700,000 (the “total shortfall”) for fiscal year 2024 - 2025. The Member Towns have agreed to help the District mitigate the total shortfall by making voluntary payments to the District not to exceed \$2,700,000 in fiscal years 2025-2026, 2026-2027 and 2027-2028.

NOW THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, the Town and the District agree as follows:

Section 1. Definitions and Incorporation. Terms not otherwise defined herein shall be ascribed the meanings set forth in the opening paragraph and recitals to this Agreement. The recitals above are incorporated in and made a part of this Agreement.

Section 2. Payments. The Member Towns hereby agree to make the payments in amounts not to exceed those set forth in Attachment A, and on or before the dates set forth in Attachment A hereto. Such payments shall be made in a timely manner in immediately available funds in a form acceptable to the Member Towns (e.g., municipal wire transfer, municipal check, etc.) to the District. Payments made by the Member Towns pursuant to this Agreement shall be payments toward “Land, Buildings, Capital, and Debt Service” for the purpose of any relevant state reporting requirements. The payments shall not constitute an assessment by the District or an appropriation for educational purposes by any Member Town. The payments shall not be used by the District for any purpose other than reducing the total shortfall and/or interest related thereto. Whereas the Town of Litchfield was not part of the former Regional School District #6, the payment obligations of the Town of Litchfield shall be reduced by the amount of any financial obligations of the former Regional School District No. 6 for fiscal year 2023 – 2024 or earlier paid by the District. The payment obligations of RSD #6 shall be reduced by the amount of any financial obligations of Litchfield Public Schools for fiscal year 2023 – 2024 or earlier paid by the District. The District shall provide to all four towns an updated itemized list of expenses being paid using money from the four towns under this Agreement. Such itemization shall separately show financial obligations of the former Regional School District 6 being paid by the District. The amounts to be paid by all four towns shall be reduced on a pro rata basis by any third-party money or money from the State of Connecticut (grants, gifts, loans, etc.) received by the District to defray the budget deficit for fiscal year 2024-2025. The final value of the budget deficit shall be ascertained by the District and provided to the four towns no later than March 31, 2026.

Section 3. Miscellaneous.

(a) *Governing Law.* This Agreement shall be governed by, and construed in accordance with, the laws of the State of Connecticut. Any lawsuit arising from this Agreement shall be brought in the Superior Court for the State of Connecticut, Judicial District of Litchfield at Torrington.

(b) *Amendment and Waiver.* This Agreement contains the entire agreement of the parties with respect to the subject matter hereof and shall not be amended except by the written agreement of the parties hereto. No consent or waiver expressed or implied, by any party of any breach or default by any other in the performance by the other of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default in the performance by such party of the same or any obligations of the party. Failure on the part of any party to complain of any act or failure to act of the other party or to declare the other party in default, irrespective of how long such failure continues, shall not constitute a waiver by that party of its rights under this Agreement or otherwise.

(c) *Severability.* If any provision or part of this Agreement shall be deemed void or invalid by a court of competent jurisdiction, the remaining provisions or parts shall be and remain in full force and effect.

(d) *Third Party Beneficiaries.* There are no third-party beneficiaries of this Agreement.

(e) *Notices.* All communications provided pursuant to this Agreement shall be in writing and shall be deemed to have been given at the earlier of the date (i) when delivered personally, by messenger or by overnight delivery service by a recognized commercial carrier, (ii) five (5) days after being mailed by registered or certified United States mail, postage prepaid, return receipt requested, or (iii) when received via email (provided, that such communication is attached as a pdf or similar type file and upon confirmation of receipt; provided further that automatically generated receipts shall not constitute confirmation of receipt), in all cases addressed to the person for whom it is intended at such person's address set forth below or to such other address as a party shall have designated by notice in writing to the other party in the manner provided by this Agreement

If to the Town of Goshen:

Town of Goshen
42 North Street
Goshen, Connecticut 06756
Attention: First Selectman
1stselectman@goshenct.gov

If to the Town of Litchfield:

Town of Litchfield
74 West Street, P.O. Box 488
Litchfield, Connecticut 06759
Attention: First Selectwoman
Email: 1stselectman@townoflitchfield.org

If to the Town of Morris:

Town of Morris
3 East Street
Morris, Connecticut 06763
Attention: First Selectman
Email: 1stselectman@morrisct.gov

If to the Town of Warren:

Town of Warren
50 Cemetery Road
Warren, Connecticut 06754
Attention: First Selectman
Selectman@warrenct.org

If to the District:

Regional School District No. 20
35 Wamogo Road
Litchfield, Connecticut 06759
Attention: Superintendent
Email: jvillar@rsd20.org

(f) *Headings.* The headings in this Agreement are inserted for convenience and identification only and are in no way intended to interpret, define or limit the scope, extent or intent of this Agreement or any provision hereof.

(g) *Counterparts.* This Agreement may be executed in several counterparts, each of which shall be deemed an original, but such counterparts shall together constitute but one and the same Agreement. The execution of this Agreement by any of the parties may be evidenced by way of a pdf attachment to electronic media of such party's signature, or a photocopy of such pdf attachment to electronic media, and such pdf signature shall be deemed to constitute the original signature of such party hereto.

(The Next Page is the Signature Page)

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement, as of the date first above written.

TOWN OF GOSHEN

By: _____
Name:
Title: First Selectman Duly Authorized

TOWN OF LITCHFIELD

By: _____
Name:
Title: First Selectwoman Duly Authorized

TOWN OF MORRIS

By: _____
Name:
Title: First Selectman Duly Authorized

TOWN OF WARREN

By: _____
Name:
Title: First Selectman Duly Authorized

REGIONAL SCHOOL DISTRICT NO. 20

By: _____
Name: Jeffrey Villar
Title: Superintendent

(Signature Page to Deficit Mitigation Agreement)

ATTACHMENT A
PAYMENT SCHEDULE

		Year One	Year Two	Year Three	Total
		7/1/2025	7/1/2026	7/1/2027	
Town	FY 24-25 Weighted Assessment	\$2,300,000 / 3 = \$766,667	\$1,866,246 / 2 = \$933,123	\$1,866,246 / 2 = \$933,123	\$2,632,913*
Goshen	21.26%	\$162,993	\$198,382	\$198,382	\$559,757
Litchfield	56.14%	\$430,407	\$523,855	\$523,855	\$1,478,117
Morris	14.31%	\$109,710	\$133,530	\$133,530	\$376,770
Warren	8.29%	\$63,557	\$77,356	\$77,356	\$218,269

Year two and year three calculation assumptions:

FY25 Deficit Projection:	\$2,632,913*
Less Year One Payments:	(\$766,667)
Total Outstanding:	\$1,866,246

*FY25 Deficit amount is based off an estimated projection as of June 23, 2025.

[Insert list of all bills to be paid with money under this Agreement, with a separated list of Region 6 and Litchfield Public Schools expenses which were paid by Region 20. Include the calculation, highlighting each prior district’s paid totals and their adjusted share of the FY25 budget shortfall].

Joshua Tanner
100 Woodville Road.
Warren, CT 06777

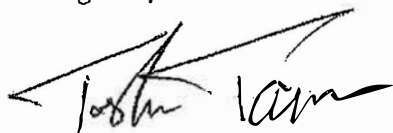
First Selectman Greg LaCava
Town of Warren
50 Cemetery Road
Warren, CT 06754

July 7th, 2025

RE: Letter of Resignation

Dear First Selectman Greg LaCava,

I regret to inform you that this is my official notice of resignation as the Town of Warren Public Works Supervisor effective July 31st, 2025. It has been a pleasure to work in the town I love alongside you.

A handwritten signature in black ink that reads "Joshua Tanner". The signature is written in a cursive style with a long horizontal stroke extending to the left.

Sincerely,
Josh Tanner

From the office of the Town Clerk

The past couple of months have been busy in the Town Clerk's office,

June brought dog licensing, the addition of a special Town Meeting, and the third school budget referendum.

July was all about the referendum regarding wakeboard surfing on Lake Waramaug. I spent time collaborating with the State, fellow clerks and attorneys, ensuring all that all that were permitted to vote had the opportunity. I issued 66 absentee ballots in the two weeks leading up to the vote and was on hand for the tallying at the end of the night. I can't begin to thank all those in the Registrar's Office as we navigated through this endeavor.

August will bring preparation for the Connecticut Town Clerks' Conference in mid-September, with Litchfield County hosting. The County is challenged with a small budget for this necessary event, and it highlights our skills at being resourceful and budget conscious.

This month also is full of getting the ballot ready for the Municipal Election on November 4. More to come on that!

From: Missy Brown <socialservices@warrenct.org>

Sent: Monday, August 4, 2025 9:42 AM

To: Greg LaCava <[Selectman@warrenct.org](mailto>Selectman@warrenct.org)>

Subject: Re: SS report for BOS today by 12

this week is back to school week!

Thanks to Troop L who collected school supplies for all of litchfield county and United Way of Western CT my office is stocked with supplies. We had 13 children sign up for the Backpack program through our office, but Friend of Warren School reached out after requesting more support. I will be providing all the excess items to FOWS to distribute.

Town Only

Terminal / Batch	
Terminal	5
Batch	101

Cash	0.00	0
Check	0.00	0
Credit Card	0.00	0
Total	0.00	0

Last Assessor Bridge	
Run on:	06/11/2025

Percent Collection as of 08/05/2025

REAL ESTATE

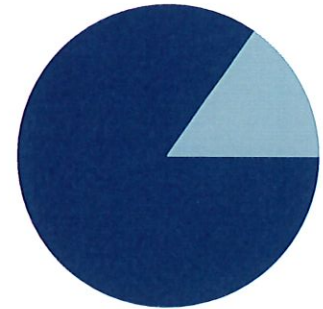
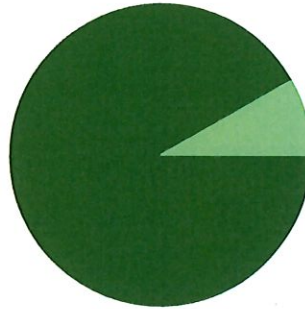
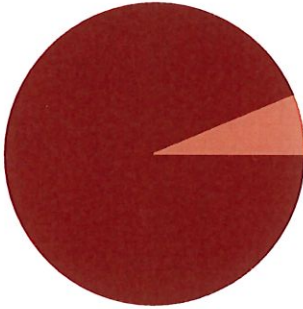
Uncollected - 6.31%
Collected - 93.69%

PERSONAL PROPERTY

Uncollected - 8.22%
Collected - 91.78%

MV REGULAR

Uncollected - 15.32%
Collected - 84.68%



■ Total Due = \$386,481.14
■ Total Paid = \$5,740,131.58

■ Total Due = \$6,916.37
■ Total Paid = \$77,235.67

■ Total Due = \$35,535.96
■ Total Paid = \$196,360.90

Type	Total Billed	Total Paid	Total Due	Percent Collected
REAL ESTATE	6,126,612.72	5,740,131.58	386,481.14	93.69
PERSONAL PRO	84,152.04	77,235.67	6,916.37	91.78
MOTOR VEHICL	231,896.86	196,360.90	35,535.96	84.68
TOTALS:	\$6,442,661.62	\$6,013,728.15	\$428,933.47	