

Library Renovation Committee Minutes  
September 11, 2018

Attending: Bruce Anderson, Joseph Manley, Eric Schoenfeld  
Public: Tom Carey

Meeting called to order at 5:00pm.

- 1) Tabled reading minutes of 8/14/2018 special meeting.
- 2) Public comment: Tom Carey of Thomas Custom Builders LLC notified the committee he has prepared a proposal for a Project Manager position for the library renovation project, which he will present to the Warren Board of Selectmen at their meeting on Sept. 18. The proposal takes into account the project priorities established by the library renovation committee at its meeting of Aug. 14<sup>th</sup>. Mr. Carey also plans to submit a separate proposal for replacement of the emergency exit staircase.
- 3) Status of Construction Manager for the project: The Board of Selectmen, at their meeting of Aug. 21<sup>st</sup>, approved motions agreeing to the need for a Construction Manager to oversee the library project, and to begin the process of soliciting applicants for the position.
- 4) Status of emergency exit stairway project: Project was on hold as the library renovation committee considered a suggestion by First Selectman Craig Nelson to turn the current emergency exit into a handicap-access entrance, including a wheelchair ramp that would wrap around the building. For a variety of reasons (lengthy run, 60" turnaround required where ramp would wrap around building, lack of access to handicap parking, need to rip out existing concrete footing and install new pilings, etc.), renovation committee rejected plan to make this a handicap-access entrance. As noted above, Tom Carey will submit a proposal to replace the existing emergency exit stairway.
- 5) Oil vs. other fuels for heating system. It has been confirmed that existing in-ground oil tanks are more than 20 years old, which makes it increasingly feasible to switch to other fuels, such as propane, for our heating and hot water needs. The library committee reaffirmed the need to replace, rather than repair the existing boiler/furnace. Cost analysis will need to be done to determine best replacement option. This is expected to become part of the Construction Manager responsibilities, with concurrence from the committee.
- 6) Next steps: Committee members plan to attend next Board of Selectmen meeting on Sept. 18<sup>th</sup> to update Selectmen on Construction Manager proposals. We will also request that the Board of Selectmen check with Region 6 school superintendent to make sure we can put propane tanks outside the library (school district owns the property), if we decide to go with that option for our heating system.

Meeting adjourned (motion by Eric/Joe) at 5:52pm  
Next regular meeting: October 9<sup>th</sup> at 5pm in the Library.

--Submitted by Eric Schoenfeld