

**Town of Warren  
Planning & Zoning Commission  
Regular Meeting  
Tuesday, April 14, 2020 – 7:30 PM  
Warren Town Hall – 50 Cemetery Road**

*Due to the COVID 19 Pandemic and the recent restrictions imposed, the meeting was closed to in-person public participation per Executive Order 7B  
Call-in participation was available*

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**Present in-person:** Adam Crane, Chairman and Kathy Castagnetta, ZEO

**Present via conference call:** Susan Bates, Vice Chairman; **Regular Members:** John Papp, Howard Lethbridge, Ryan Curtiss; **Alternate Members:** Derek Westfall (seated for Paul Prindle), Victoria Fosslund (seated for Philip Good)

**Absent:** Ruth Schnell, Philip Good, Andrew Carollo, Paul Prindle

**Public Present via conference call:** Cynthia Warshaw

**1. CALL TO ORDER AND DESIGNATION OF ALTERNATES**

The **Regular Meeting** was called to order at 7:30 PM. All regular members and alternates were seated for the meeting. The proceedings were recorded digitally, and copies are available in the Land Use office.

**2. PUBLIC HEARINGS**

- a. Paul Szymanski, P.E., Special Exception and Site Plan Applications under Section 24 to allow construction of a 50' x 80' barn/office to store equipment, driveway, well, sanitary system and related grading on property located on Kent Road, Map 21, Lot 27 in the North Zone. (*Close Public Hearing May 12, 2020. 65 days of statutory extension remaining. 90 days of Executive Order 7I extension remaining*) **This Public Hearing will be opened by the Commission and immediately tabled to the May 12, 2020 Regular Meeting of the Planning & Zoning Commission. There will be no discussion of the application other than with regard to extending the public hearing. All application materials can be found on the Town's Website at <https://www.warrenct.org/planning-zoning-commission/pages/application-rte-341kent-rd-plumb-project>**

**MOTION:** *Vice Chairman Bates moved to table any discussion of the application of Paul Szymanski, P.E., Special Exception and Site Plan Applications under Section 24 to allow construction of a 50' x 80' barn/office to store equipment, driveway, well, sanitary system and related grading on property located on Kent Road, Map 21, Lot 27 in the North Zone until the June 9, 2020 regular meeting of the Planning and Zoning Commission. The motion was seconded by Mr. Curtiss and carried unanimously.*

**MOTION:** *Vice Chairman Bates moved that the Commission extend the time frame for completion of the public hearing regarding the application of Paul Szymanski, P.E., Special Exception and Site Plan Applications under Section 24 to allow construction of a 50' x 80' barn/office to store equipment, driveway, well, sanitary system and related grading on property located on Kent Road, Map 21, Lot 27 in the North Zone for an additional 90 days as authorized by Executive Order 7I, which would require the hearing to be closed by the August 11, 2020 meeting of the Planning and Zoning Commission, and that in the event that the restrictions imposed by the public health emergency prevent the Planning and Zoning Commission from holding an in-person public meeting on June 9, 2020, that the public hearing will be carried over to subsequent meetings. The motion was seconded by Mr. Papp and carried unanimously.*

**3. APPROVAL OF MINUTES**

**a. March 10, 2020, Regular Meeting**

**MOTION:** Vice Chair Bates, second Mr. Lethbridge to **APPROVE** the March 10, 2020 **REGULAR** meeting **MINUTES**

**APPROVED: UNANIMOUSLY**                      **ABSTENTIONS: NONE**                      **MOTION: CARRIED**

**b. March 16, 2020, Special Meeting Site Walk**

**MOTION:** Vice Chair Bates, second Mr. Lethbridge to **APPROVE** the March 16, 2020 **SPECIAL** meeting **MINUTES**

**APPROVED: UNANIMOUSLY**                      **ABSTENTIONS: NONE**                      **MOTION: CARRIED**

**4. OLD BUSINESS**

None

**5. NEW BUSINESS**

None

**6. ACCEPT FOR PUBLIC HEARING**

None

**7. ZONING ENFORCEMENT OFFICER REPORT**

Ms. Castagnetta sent via email her report to all Commissioners on April 8, 2020.

**8. CORRESPONDENCE**

None

**9. OTHER BUSINESS PROPER TO COME BEFORE COMMISSION**

**9. ADJOURNMENT**

**MOTION:** Vice Chair Bates, second Mr. Lethbridge to **ADJOURN** the meeting at 7:40 PM

**APPROVED: UNANIMOUSLY**                      **ABSTENTIONS: NONE**                      **MOTION: CARRIED**

**Respectfully submitted,**

**Kathy Castagnetta**  
**Land Use Officer**